

## Stephen Hale

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**From:** President@SummitatCooperMountain.com  
**Sent:** Friday, November 06, 2020 9:07 AM  
**To:** President@SummitatCooperMountain.com  
**Subject:** FW: \*\*IMPORTANT - PLEASE MARK YOUR CALENDERS \*\* Summit at Cooper Mountain Annual Homeowner's Meeting - Tuesday, December 8th  
**Attachments:** 2020 Proxy.doc

Dear SACM Homeowners:

**The 2020 HOA meeting will be held Tuesday, December 8th at 7:00pm**

Due to Covid-19 we will be holding this meeting virtually. Hopefully more homeowners will attend since they will be able to join from the comfort of their home. Information regarding the virtual call will be sent around December 1<sup>st</sup> with the full details on how to join.

It is important to know that if we have any items discussed during our meeting that require a vote, a quorum of at least 30% of lot owners must be achieved for any voting to be valid, so please make every effort to join us on December 8th.

To ensure everyone is able to be represented at the meeting, the Board is providing a proxy ballot which is attached. If a lot owner(s) is not available to attend the annual meeting, you may sign your vote to a board member by emailing the proxy to any one of the members: [President@SummitatCooperMountain.com](mailto:President@SummitatCooperMountain.com), [Secretary@SummitatCooperMountain.com](mailto:Secretary@SummitatCooperMountain.com), or [Treasurer@SummitatCooperMountain.com](mailto:Treasurer@SummitatCooperMountain.com).

Also, prior year's meeting minutes can be found by visiting our website: <http://www.summitatcoopermountain.com/>.

Meeting Agenda:

1. Roll Call
2. Proof of notice of meeting
3. Reading of minutes of the preceding meeting
4. Reports from the officers
5. Reports from committees, if any
6. Welcome new neighbors
7. Election of New Board Members
  1. President, Secretary and Treasurer positions are all end of terms
8. Reminders

1. Architectural Committee Approvals
2. Property Maintenance
  1. Structure
  2. Yard
  3. Garbage receptacles
3. Parking
9. New Business
  1. Cars Broken Into
  2. Neighborhood Watch
  3. Open Discussion
10. Adjournment

If you have items you would like added to the agenda, please let us know.

Thank you for your continued support of our neighborhood. We look forward to seeing you at the meeting

Best Regards,

Summit at Cooper Mountain Board

Ellie Cazal, President  
Dan Wright, Secretary  
Sandy Litster, Treasurer

